

## Information for Parent/Guardian

A parent/carer's attendance and contribution to the panel helps tailor the contract to your child's needs.

If your child is under 16 a parent/carer must attend for the panel to process or as instructed by the court.

You will be asked to support and encourage your child to comply with the contract.

If you have any issues or concerns please initially speak to your child's YOS worker.

## Your Youth Offending Service Officer is:

Name: .....

.....  
.....  
.....  
.....

## Appointments:

Date .....

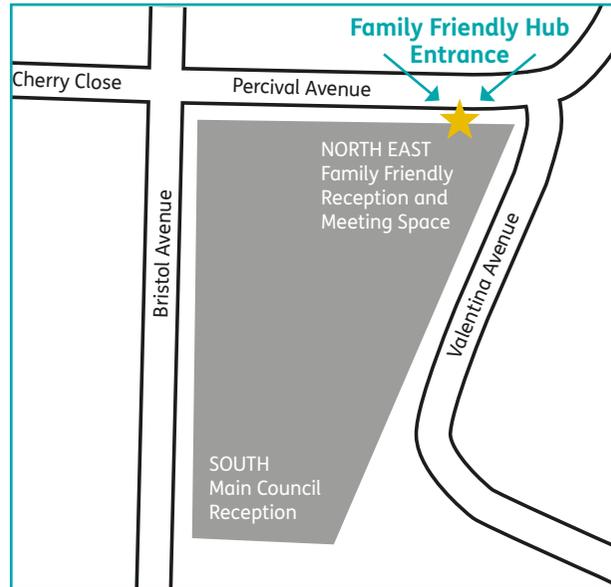
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Time .....

.....

Signed .....

.....



## Main office address:

Youth Offending Service  
London Borough of Barnet  
2 Bristol Avenue  
Colindale  
London  
NW9 4EW

## Appointments may also be held with children, young people and their families at:

Youth Offending Service  
Barnet House  
1255 High Road  
Whetstone  
London  
N20 0EJ

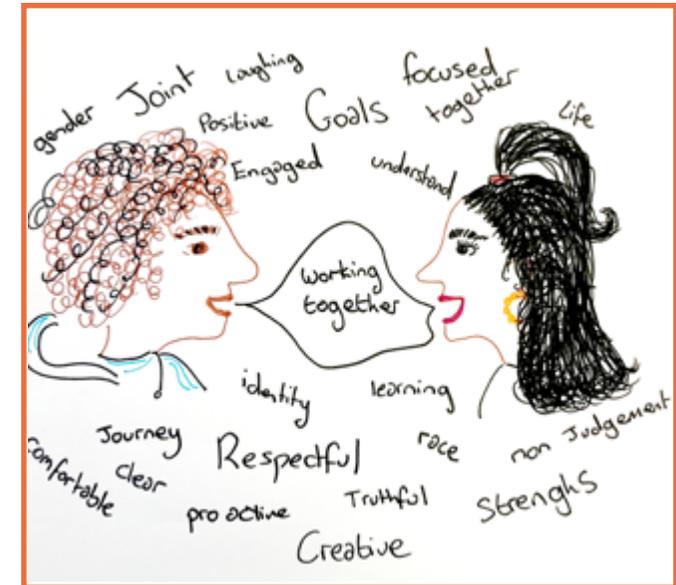
Telephone: 020 8359 5501

Please visit this link to know more about how we support CYP in Barnet Youth Offending Service.

<https://www.youtube.com/watch?v=YPB04vPOY-jQ&feature=youtu.be>

## Barnet Youth Offending Service (Barnet YOS)

## What is a Referral Order?



Coproduced by JD and YB  
as part of their Reparation-10/06/2019



## Victims

Victim participation plays an important part in Referral Orders.

All victims are contacted by the YOS. If victims do not wish to take part, they can be represented at the meeting or have their view put across in other ways such as a written statement or even a tape recording.

Victims can also expect to be kept informed of the progress of the case if they wish to be.

Attendance of victims is purely voluntarily and with the agreement of the panel.

### You are required to:

- Arrive on time for all appointments.
- If you cannot attend an appointment, please contact the YOS as soon as possible.
- Co-operate with your YOS Worker.
- Tell the YOS about any changes of contact details.

### The YOS is required to:

- Treat you fairly and without discrimination.
- We welcome feedback including complaints and you will be given a leaflet explaining how to do this.

## The purpose of a Referral Order

- Helps you to avoid further offending.
- Helps you to put right some of the harm that has been done.
- Help your family and friends support you to stop offending.

## The first steps of a Referral Order

- A worker from the YOS will meet with you and complete an assessment.
- They will then write a report for the panel, which you will see.
- You will be sent a letter with the time and date of your panel meeting which will be in your area.

## Failure to comply

- If you miss an appointment, you will need to provide a reason.
- If this is not accepted, you may receive a warning or be taken back to panel and they will consider how best to support further compliance.

## What is a Referral Order Panel?

Panels are made up of at least 2 trained volunteers from the community (community Panel members), and a member of the Youth Offending Team, usually your YOS officer. Panels are usually held at the YOS office or local venues.

At the panel meeting you are expected to agree a “contract” (plan of action) with the panel members. If appropriate the victim may attend and take part (see Victim details). You will be supervised by your YOS officer who will help you complete your contract. The Referral Order officially starts when the contract is signed.

Appointments will be made to fit in with school, employment or religious commitments. The contract will be made to fit around your individual needs.

If you fail to agree a contract or fail to abide by it, you will be sent back to court for re-sentencing. This means you may not get another Referral Order and may get a different and more severe order.