

**Recycling and waste 'Assisted Collection' service application form**

**Section 1: Address details**

<b>Title:</b>	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other (please specify):		
<b>Full name:</b>			
<b>Address:</b>			
<b>Postcode:</b>			
<b>Telephone number:</b>		<b>Email address:</b>	

**If you would like us to contact someone else regarding your application on your behalf (such as a family member), please provide their details:**

<b>Name</b>		<b>Relationship</b>	
<b>Telephone number:</b>		<b>Email address:</b>	

**Section 2: Service reasons**

<b>Are you able to present your bin at the boundary of your property for collection?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Is there someone else in your household able to present your bin at the boundary of your property for collection?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Do you have a registered disability?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Please state the reason you require assisted bin collections if you do not have a registered disability:</b>	
<b>Please select from the list the type of proof you are enclosing with your completed application form:</b>  Please only send copies of documents as we cannot return any documentation submitted (please refer to the privacy notice at the end of this form for further details)	<input type="checkbox"/> Receipt of Personal Independence Payment <input type="checkbox"/> Receipt of Disability Living Allowance <input type="checkbox"/> Letter from GP <input type="checkbox"/> Other (please specify):

### Section 3: Location of waste containers\*

<b>Please describe the location of your waste containers:</b>  *We are not able empty bins if they need to be accessed via steps or a rear garden.  Bins or sacks need to be accessible and visible from the collection road when in the agreed location.	<input type="checkbox"/> By the front door <input type="checkbox"/> On the driveway (near the house) <input type="checkbox"/> On the driveway (near the pavement) <input type="checkbox"/> By the front gate <input type="checkbox"/> In the front garden <input type="checkbox"/> Along a side path <input type="checkbox"/> By a side door <input type="checkbox"/> Other (please provide details):
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### Section 4: Declaration

<b>Declaration:</b> I declare that the information given in this form is true and accurate.	
<b>Signature</b>	
<b>Date</b>	

<p><b>Please return your completed application form and copies of relevant documents to:</b></p> <p>Street Scene – Assisted Collections Barnet Council Oakleigh Depot Oakleigh Road South London N11 1HJ</p>
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### How your information will be used

The information we collect on this form will be used to assess whether you meet the criteria for the service and arrange how best to help you. If we accept your application, we will note your address on our list of properties receiving an assisted collection, but we will destroy the copies of evidence you have provided.

**Remember: If your needs or circumstances change you need to let us know so that we can reassess your eligibility for the service or see whether we need to change the way we help you.**

Barnet Council will collect and use the information you give us to undertake our functions as a local authority and deliver services to you. It is our responsibility to ensure that your information is kept safe. Where necessary and legally allowed, we will share your information with trusted external organisations, commissioned partners and contracted service providers in order to deliver services and support to you.

The information we collect may be used to better understand your use of our services and assist us in improving our services. This is to ensure we are using public funds in the best possible way. Under our duty to protect public money we may use the information you have provided for the prevention and detection of crime.

For further details of how we use your information and to understand your rights please visit [www.barnet.gov.uk/privacy](http://www.barnet.gov.uk/privacy) or email [data.protection@barnet.gov.uk](mailto:data.protection@barnet.gov.uk) to request a full copy of our privacy notice.