

EXCLUSION CHECKLIST

You can use this checklist to help you gather information about your child's exclusion/suspension and decide what to do next

QUESTION	ANSWER
1. What type of exclusion did your child get?	Permanent Exclusion/suspension
2. What date did it start?	
3. What date does it finish?	
4. Has the relevant paperwork (a letter from the Head Teacher giving the reasons for the exclusion/suspension and relevant dates) been received?	
5. Has there been a previous history of exclusions/suspensions? (There is a limit of 45 days in an academic year)	
6. Does your child have Special Educational Needs and Disability (SEND)? Yes/No. 7. *If yes, are they on SEN Support? Does your child have an EHC Plan? Yes/No	
8. Is there an up-to-date SEN Support Plan, sometimes known as Individual Education Plan (IEP), in place?	
9. If yes, has it been put into action and been reviewed by the school?	
10. Do you feel that the exclusion/suspension is a direct result of your child's SEND not being correctly supported within school?	
11. If you feel that your child has been excluded/suspended because of their SEND, please make a list of the reasons why you think this is the case	