**GOVERNANCE EFFECTIVENESS AUDIT**

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| **Name of school** | **Name of Chair and Vice Chair** | **Email addresses** |
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| **Theme** | **RAG Rating (Red, Amber, Green)** | **Provide evidence for the RAG rating and identify actions required** |
| 1. **Effective Governance:**
* Understanding the roles and responsibilities of the board and its three core functions.
* Governors challenge and support the headteacher to ensure that pupils receive a high-quality education.
* Minutes effectively capture the key points of meetings, particularly the quality of challenge.
* Progress towards strategic goals is monitored routinely.
* Governors stay informed about key themes of national education policy and the local education context.
* Agenda setting is driven by the strategic planning cycle and develops the school’s vision and ethos.
* Governors contribute actively to school improvement.
* Governors abide by the principle of collective decision-making and stand by the decisions of the board, even where their own view differs
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| 1. **Governance Leadership:**
* The Chair provides effective leadership.
* The board is reflective and pro-active in identifying areas for development.
* Succession planning and induction prepares governors well for new roles.
* Annual individual skills audits identify skills gaps and inform recruitment and training.
* The Board formally evaluates its performance to inform a governance development plan.
* Regular review of designated governor areas of responsibility.
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| 1. **Commitment to the Role:**
* Regular review and adherence to the Board’s Code of Conduct.
* Commitment to Training and Ongoing Professional Development.
* Every Governor makes a regular contribution.
* Regular visits to the school.
* Strong attendance at meetings
* Willingness to take on governance leadership roles
* Attendance at Induction training and Safeguarding for Governors within the first 6 months in the role.
* Read the regular circulars from the LA and DfE on statutory and legal responsibilities
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| 1. **Governance Regulations:**
* Governors understand the legal, regulatory, and financial requirements.
* All statutory requirements are fulfilled. For example, safeguarding requirements under Keeping Children Safe in Education (KCSiE) 2022 and responsibilities under the Equalities Act 2010.
* The governance structure of the organisation is understood.
* The size, composition and committee structure of the governing body is fit for purpose.
* The board and committees are correctly constituted, and chair and committee chairs are re-elected each year.
* There is clear delegation of governance functions.
* Effective monitoring of risk.
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| 1. **Quality of Education:**
* Governors hold leaders to account for the quality of education within the school and know what is being done to improve it.
* Governors understand and monitor the school’s curriculum.
* They know the rationale for the curriculum and how it has been adapted to the needs of the school.
* Governors understand how internal assessment informs pupil next steps and how the school is enacting these
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| 1. **Behaviour:**
* The school’s behaviour policy is understood, and governors receive regular monitoring data.
* Robust monitoring of attendance and attendance data.
* Governors dealing with exclusions undertake appropriate training and understand the law around this.
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| 1. **Resource Management:**
* Understanding of the financial policies, procedures, and financial accountability of the organisation.
* Utilisation of funding streams, including robust monitoring of pupil premium and sports premium and ensuring the best value for money.
* Oversight of organisational staff performance management.
* Approval of annual pay recommendations for all staff.
* Conducting the headteacher’s annual performance management.
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| 1. **Community Engagement:**
* Governors champion wellbeing across the whole school community and take positive steps to improve and manage wellbeing and mental health.
* Governors maintain positive working relationships with staff.
* The board is proactive in consulting and responding to the views of stakeholders so that these views inform decision-making.
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**Local Authority Feedback:** Written feedback will be sent to all Governing Boards which have submitted their audit by the given deadline.